

PRODUCTIVITY INVESTMENT FUND (PIF)

Background

Established by the Board of Supervisors in 1984 as a function of the Quality and Productivity Commission, the PIF is used by departments for:

- Creative strategies for the enhancement of service delivery
- Improvement of effectiveness and efficiency of operations
- Cost savings and revenue generation opportunities

The program consists of loans, grants, and loan/grant combinations which, from the Fund's inception through the fiscal year 2004-05, have totaled more than \$56 million. Uses can include seed money to identify or attract matching grants from outside sources, or to fund pilot projects with the potential for wider impacts.

Projects should be geared toward improving the department's quality and/or productivity effort. Projects, however, need not show cost savings or revenue generation, but may demonstratively increase a department's quality of service to the public.

Proposal Requirements

In preparing a proposal, departments should refer to the PIF Guidelines which set forth the appropriate policies and procedures. Proposals are solicited quarterly and each department's Quality and Productivity Manager is notified of deadlines for submission. Once proposals are received, department representatives are invited to present their projects at a meeting of the Quality and Productivity Managers' PIF Subcommittee which in turn provides funding recommendations to the Quality and Productivity Commission's Investment Board. The Board's decision needs to be subsequently ratified by the Commission.

Loans and Grants

Loans are provided at an interest rate which is the County's pool rate, plus 50 basis points. Loans are generally repaid in three years, unless otherwise agreed. Grants usually do not exceed \$250,000, although projects promising outstanding innovation or service enhancement can receive additional funding.

Materials Needed to Submit a PIF

[Guidelines](#)

[PIF Proposal Form](#)

Forms, Quick Guide and Checklist

[Timeline](#)

[Tips](#)

General Information

[Funded Projects](#)

2018 Proposal Due Dates:

April 6, 2018

July 6, 2018

October 5, 2018

Departments considering proposals are encouraged to contact Laura Perez, Commission Staff, at (213) 974-1390 or lperez@bos.lacounty.gov to ensure the proposal is consistent with PIF funding criteria and is composed for the greatest potential of success.