

# County of Los Angeles

## Productivity Managers' Network

**General Meeting and Training**  
**Virtual Meeting**  
**May 5, 2021, at 9:30 a.m.**

The General Meeting and Training of the Productivity Managers' Network (PMN) was held virtually on Wednesday, May 5, 2021. Over 40 Productivity Managers, Commissioner Nichelle Henderson, QPC/PMN Co-Liaison, and Arman Depanian, PMN Chair, Department of Children and Family Services, were in attendance.

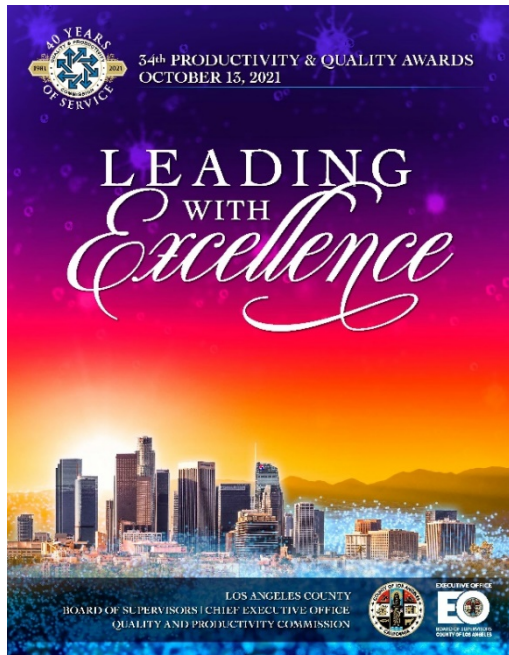
### Meeting Agenda

#### Welcome Remarks

**Arman Depanian** and **Commissioner Nichelle Henderson** welcomed back all of the Productivity Managers. Last year, in lieu of the Productivity and Quality Awards program, the Commission established a Special Recognition Program to recognize all of the outstanding work being done by County departments during the pandemic. Productivity Managers also heard a presentation on the Diversity Skills for the 21<sup>st</sup> Century Workforce.



*Arman Depanian, Chair  
Productivity Managers' Network*



**Keisha Belmaster, Productivity Manager (Health Services: Harbor-UCLA), and Inna Sarac, Productivity Manager (Medical Examiner-Coroner), PQA Co-Chairs,** gave a presentation on the PQA application process. They announced this year's theme as "Leading with Excellence" and a new award category "COVID-19 Impact Award." They provided a comprehensive and informative presentation on soliciting, preparing, and editing PQA entries. They also discussed the minimum requirements, the importance of dates (deadlines), application content, and word counts for the title of the proposal. This year, the Commission is also accepting electronic, wet, or scanned signatures from Department Heads and Productivity Managers. They also encouraged Managers to review the PQA guidelines thoroughly. More importantly, they provided useful tips for preparing winning entries! They also provided a brief presentation (e.g., preparation, expectations, duplications, collaborations, and tips)

for Top Ten winners, including video production. **Jackie T. Guevarra, Executive Director**, thanked both Inna Sarac and Keisha Belmaster on their presentation.

**Laura Perez, Commission Staff**, announced that a demonstration of the Lunchpool virtual platform will be scheduled in August for Productivity Managers. This will give all of the Managers a chance to see how the virtual platform works.

The deadline to submit PQA applications was on Friday, June 25, 2021. Thank you to all departments that submitted an application.

## Power Point Presentation

### 2021 Commission Announcements

**Commissioner Nichelle Henderson**, provided the following Commission updates:

- Welcomed and thanked the Productivity Managers. She is excited to be working with everyone. Commissioner Henderson also thanked both Keisha Belmaster and Inna Sarac for all of their hard work to make this event a successful one, considering all of the challenges the County has faced with the COVID-19 pandemic. Since the PQA was cancelled last year, the Commission is working towards a hybrid event this year.
- She has served on the Commission for 2 years and just celebrated her Anniversary in January 2021. Commissioner Henderson is excited to serve as the Chair of the PQA ad hoc Committee.
- The 2021 Leadership Conference was held virtually on June 2, 2021 from 9:00 a.m. -11:00 a.m. The Conference was a very informative and engaging event.
- On behalf of Commissioner Scott Palmer, QPC/PMN Co-Liaison, Commissioner Henderson thanked the Productivity Managers for all of the work that they do. She also welcomed the newer Productivity Managers and expressed her appreciation for the work they do.



*Commissioner Nichelle Henderson  
Quality and Productivity Commission*

**Kendra Wiggins**, Senior Deputy Compliance Officer, Department of Human Resources, gave an informative and relevant presentation on “diversity skills for the 21<sup>st</sup> century.” Productivity Managers, Commissioners, and Commission staff enjoyed the diversity quiz, which was quite educational and enlightening. The Productivity Managers also



learned a great deal about the dimensions of diversity, the benefits of working in a diverse workplace, and tips for successful communication. More importantly, they will be able to take the information back to their respective departments to inform employees of the information that was provided.

Jackie T. Guevarra also thanked Kendra on the presentation. A copy of the PowerPoint was sent out following the training.

## Power Point Presentation

### Raffle Winners

**Commissioner Nichelle Henderson** announced the two raffle winners. Congratulations to Hsiao-Ching Chen from the Department of Regional Planning, and Laura Sarff from the Department of Health Services, LAC+USC Medical Center! They took home gift cards from Starbucks.



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