

**MINUTES OF THE MEETING OF
February 2, 2015
PRODUCTIVITY INVESTMENT BOARD**

500 West Temple Street
Room 140
Los Angeles, CA 90012

PIB Members Present

Jaclyn Tilley Hill, Chair	Nancy Harris
Jacki Bacharach	Shawn Landres
Viggo Butler	William Waddell
Rodney Gibson	

Absent

Edward McIntyre

Guest

Charles Bakaly, Jr.

CALL TO ORDER

Commissioner Hill called the Productivity Investment Board (PIB) meeting to order at 10:09 a.m.

APPROVAL OF MINUTES – NOVEMBER 17, 2014, MEETING

Commissioner Hill moved to approve the minutes of November 17, 2014. The minutes were approved by the following vote:

Ayes: Commissioners Hill, Butler, Gibson, Harris, and Waddell
No: None
Abstain: Commissioners Bacharach and Landres

ASSIGNED COMMISSIONER TO PRESENT PIF PROPOSALS

Commissioner Hill assigned the following Commissioners to present proposals at the March 2, 2015, general meeting:

- 15.14 **WITHDRAWN**
- 15.15 Public Health (Partnership for TB Elimination: Preventing Tuberculosis Among Foreign Born Persons Seeking Permanent Residency in Los Angeles County) – Commissioner Landres
- 15.16 Human Resources (Recruitment and Selection for IT Job Classifications) – Commissioner Bacharach



**County of Los Angeles
Quality and Productivity
Commission**

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Chair

Rodney C. Gibson, Ph.D.

1st Vice-Chair

Jacki Bacharach

2nd Vice-Chair

Nancy G. Harris

Chair Emeritus

Jaclyn Tilley Hill

Immediate Past Chair

Edward T. McIntyre

Walter Allen, III
Charles G. Bakaly, Jr.
Viggo Butler
Marshal Chuang
Evelyn M. Gutierrez
J. Shawn Landres, Ph.D.
Huasha Liu
Bud Treece
William C. Waddell, DBA
Joseph P. Wetzler

Executive Director

Victoria Pipkin-Lane

Program Manager

Mary E. Savinar

Program Support

Laura R. Perez



*"To enrich lives through
effective and caring service"*

**ACTION ON RECOMMENDATIONS OF PRODUCTIVITY INVESTMENT BOARD (PIB)
ADVISORY COMMITTEE FOR FISCAL YEAR 2014-15, 3rd QUARTER**

Commissioner Hill informed that there are two proposals being considered today.

15.15 – Public Health, *Partnership for TB Elimination: Preventing Tuberculosis Among Foreign Born Persons Seeking Permanent Residency in Los Angeles County, \$175,000 grant.*

The motion to approve the project was made by Commissioner Butler, seconded by Commissioner Bacharach.

Dr. Peter Kerndt and Catherine Mak from the Department of Public Health presented the project. The grant will be used to support implementation and expansion of Tuberculosis (TB) screening and provision of preventive treatment to immigrants who are evaluated by Civil Surgeons in Los Angeles County. Improved treatment will prevent a significant number of future TB cases among permanent residence applicants. (A power point presentation was also provided).

Stephanie Maxberry spoke on behalf of the PIB Advisory Committee. She reported that the Advisory Committee recommends approval of this grant. It is a good preventive project targeting a population not previously served and they appreciated the fact that it could be a model for TB within the County as well as throughout the Country.

After discussion and questions by Commissioners, the motion to approve a \$175,000 grant was unanimously approved.

15.16 – Human Resources, *Recruitment and Selection for IT Job Classifications, \$150,000 grant*

The motion to approve the project was made by Commissioner Landres, seconded by Commissioner Bacharach.

Lisa Garrett, Shawn Atin, and Ann Havens from the Department of Human Resources, and Rich Sanchez and Kimberly Jo from the Chief Information Office presented the project. The grant will be used to contract with an expert third party administrator and consultant to review the County's IT position recruitment selection process. The aim is to enhance the County's recruitment and selection processes for IT job classifications to provide County departments with highly-qualified candidates in a timely manner. (A power point presentation was provided).

Stephanie Maxberry of the PIB Advisory Committee reported that the Advisory Committee recommends approval of this project. The department carried out the

direction the Advisory Committee gave them and were able to obtain matching funds from the Chief Information Office.

After discussion and questions by Commissioners, the motion to approve a \$150,000 grant was unanimously approved.

After each presentation, Commissioner Hill reminded department presenters to be present at the full Commission meeting on Monday, March 2, 2015, to answer questions regarding their respective proposals. The full Commission will make a final decision on their proposals.

FUND BALANCE REPORT

Executive Director Victoria Pipkin-Lane reported that staff is still waiting for official notification of the transfer of \$2.5 million into the Productivity Investment Fund. Staff should be getting clarification sometime this week. There are enough funds to approve the projects that were heard today. The Commission has asked for \$3 million in the 2015-2016 supplemental.

Commissioner Hill reported that Commissioner Gibson will be meeting with the Interim Chief Executive Officer, Sachi Hamai, in March to discuss the good work the Commission is doing and requesting additional funds.

DISCUSSION OF PIB GUIDELINES FOR COMMISSIONERS

Commissioner Gibson reported that updates were made to the Productivity Investment Fund Guidelines over the last year for Commissioners who will be presenting projects to the full Commission. (A copy of the form is in today's packet). The guidelines will assist in being more efficient at the Commission meeting. It was noted that the department does not make a presentation at the full Commission meeting. He asked Commissioners who have been assigned to represent the department to review the guidelines before each Commission meeting.

DISCUSSION AND MATTERS NOT ON THE POSTED AGENDA (TO BE PRESENTED AND PLACED ON A FUTURE AGENDA)

Commissioner Landres would like to discuss how much of a grant goes to overhead when the Commission funds a department that is working with an outside partner. It would be helpful to understand where the money is going at a future PIB meeting and to know the County policy with respect to overhead when the Commission is engaging with a consultant or outside agency.

Commissioner Hill said it is based on the nature of the project and is left at the discretion of the department.

PUBLIC COMMENT

Productivity Investment Board
February 2, 2015
Page 4

None

ADJOURNMENT

Commissioner Landres made a motion to adjourn the meeting, seconded by Commissioner Gibson. The meeting adjourned at 11:58 a.m. The next PIB meeting will be on May 11, 2015, in Room 739.