



LOS ANGELES COUNTY PRODUCTIVITY INVESTMENT BOARD

MINUTES OF THE MEETING OF August 3, 2020 at 10:00 a.m.

Virtual Meeting

Call in number: (669) 900-9128

Meeting ID: 898 8902 5456

Password: 479816

County of Los Angeles Quality and Productivity Commission

565 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Telephone: (213) 974-1361
(213) 974-1390
(213) 893-0322

Website: <http://qpc.lacounty.gov>

Chair

Jacki Bacharach

First Vice Chair

Claire Peeps

Second Vice Chair

Andrés Cuervo

Immediate Past Chair

J. Shawn Landres, Ph.D.

Chair Emeriti

Rodney C. Gibson, Ph.D.

Edward T. McIntyre

Maxwell Billieon

Viggo Butler

Teresa Dreyfuss

Evelyn Gutierrez

Nancy Harris

Nichelle M. Henderson

Huasha Liu

Blaine J. Meek

E. Scott Palmer

Jeffrey Jorge Penichet

Will Wright

Executive Director

Jackie T. Guevarra, CPA

Program Manager

Laura Perez

Program Support

Tammy Johnson

EXECUTIVE OFFICE



BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

*"To enrich lives through
effective and caring service"*

THE FOLLOWING COMMISSIONERS WERE PRESENT (TAKEN BY ROLL CALL):

PRESENT:

J. Shawn Landres, Chair

Jacki Bacharach

Viggo Butler

Rodney Gibson

Evelyn Gutierrez

Nancy Harris

Jeffrey Jorge Penichet

Will Wright

Edward McIntyre (Alternate)

Productivity Investment Board Advisory Committee

Susan Linschoten, Chair

CALL TO ORDER

The Chair called the meeting of the Productivity Investment Board (PIB) to order at 10:00 a.m.

ANNOUNCEMENTS

Commissioner Landres welcomed everyone to the virtual Productivity Investment Board (PIB) meeting and noted that the meeting is being recorded. He announced that members of the public can send their questions or comments to Jackie Guevarra, Executive Director, during the meeting via email at jguevarra@bos.lacounty.gov. Any information received will become part of the official meeting record. He also announced that the opportunity to speak and vote on the agenda items will be taken by roll call.

Members of the public were also given the opportunity to send their comments and questions to the Executive Director by August 2, 2020, 4:00 p.m. No written comments were received.

APPROVAL OF MAY 18, 2020 MINUTES

Commissioner Bacharach moved to approve the minutes of May 18, 2020, seconded by Commissioner Gutierrez.

*Please Conserve Paper – This Document and Copies are Two-Sided
Intra-County Correspondence Sent Electronically Only*

FUND BALANCE REPORT

Commissioner Landres reported the Productivity Investment Fund (PIF) fund balance is \$4,475,761. He stated that as discussed in previous Commission and PIB meetings, the Commission is awaiting the approval of the County's Supplemental Budget, which includes the annual PIF funding allocation. The full Commission will meet on September 21 instead of August 24, 2020, in order to take up PIF proposals after the Supplemental Budget is approved.

PRODUCTIVITY INVESTMENT FUND (PIF) PROPOSALS (FISCAL YEAR 2020-2021, 1st QUARTER)

Commissioner Landres reported there are three projects before the PIB. All applicants were informed that the PIB and full Commission are interested in hearing if and how the projects are impacted by the County's budgetary constraints and, if approved, is it feasible to move forward. Commissioners also want to understand the urgency of the projects relative to the budgetary constraints.

21.1 – Regional Planning, for *Drones for Planning: A Higher Standard*, \$38,350 Grant.

Amy Bodek, Alex Garcia, Ai-Viet Huynh, Diana Gonzalez, Jon Sanabria, and Hsiao-Ching Chen from the Department of Regional Planning were in attendance to support the proposal. Amy Bodek, Ai-Viet Huynh, Alex Garcia and Diana Gonzalez presented and spoke on the project.

The grant would be used to expand the Department's Unmanned Aircraft Systems (UAS) Program for land use planning purposes. The grant will pay for an online preparation course and examination costs for 10 planners to become certified Federal Aviation Administration UAS pilots, and to purchase 10 drones plus accessories and two-year liability insurance. A PowerPoint presentation accompanied the Department's remarks.

Susan Linschoten, Chair of the PIB Advisory Committee (Committee), reported the Committee provided the following questions and recommendations to the Department: 1) address maintenance costs (how will it be covered as well as future training); 2) remove vendor name from the application; 3) add a table to the PowerPoint to extrapolate what can be done with the ten drones vs. a traditional inspection, including hours; 4) highlight its usefulness, especially with COVID-19; 5) explain unmet budget needs and the Department's efforts to obtain ITF funds; 6) highlight efficiency and cost savings; and 7) emphasize how the Department addressed privacy issues and worked with County Counsel regarding this issue.

After discussion and questions, Commissioner Bacharach made a motion to approve a \$38,350 grant. The motion was seconded by Commissioner Harris.

The motion was approved by the following vote (taken by roll call):

Ayes: Commissioners Bacharach, Butler, Gibson, Gutierrez, Harris, Landres, McIntyre (Alternate), Penichet, and Wright
Nos: None
Abstain: None

Commissioner Wright will present the project at the Quality and Productivity Commission meeting on Monday, September 21, 2020.

21.2 – Child Support Services Department, for *Artificial Intelligence: Working Smarter in Social Service Arena*, \$1,500,000 Grant.

Julie Watson, Adriana Zarate-Lee, Hooman Hassanpour, and Andrea Barnes from the Child Support Services Department were in attendance to support the proposal. Julie Watson and Hooman Hassanpour, presented and spoke on the project.

The grant would be used to purchase Artificial Intelligence (AI) software to mine relevant terms from unstructured data. This will allow child support professionals to work more efficiently in an innovative new way. A PowerPoint presentation accompanied the Department's remarks.

Susan Linschoten reported the Committee provided the following questions and recommendations to the Department: 1) add a PowerPoint slide showing how the Department arrived at \$1.5 million (provide a breakdown of software, training, and maintenance costs); 2) explain how they will maintain in the future due to budget cuts; 3) determine if they can do the pilot on a smaller scale; 4) spell out or avoid acronyms during the presentation; 5) revise the implementation plan timeline (a little aggressive to begin in 3 months; revise due to the amount of time it takes to get an RFP completed; 6) ensure that the project has been vetted by the Chief Information Office; 7) get a letter of support from the State; 8) include Sonoma County as an example of another public agency using the technology; and 9) more clearly explain what are case notes in the overall AI process.

After discussion and questions, Commissioner Butler made a motion to approve a \$1,500,000 grant contingent on feedback from the Chief Information Office (ITF fund), provide a more detailed budget, and identify other funding sources. The motion was seconded by Commissioner Gutierrez.

The motion was approved by the following vote (taken by roll call):

Ayes: Commissioners Bacharach, Butler, Gibson, Gutierrez, Harris, Landres, McIntyre (Alternate), Penichet and Wright
Nos: None
Abstain: None

Commissioner Gutierrez will present the project at the Quality and Productivity Commission meeting on Monday, September 21, 2020.

21.4 – Health Services, for *Capacity Building Support for Reentry Intensive Case Management Program*, \$250,000 Grant.

Peter Espinoza, Vanessa Martin, Daniella Urbina, Aayat Ali and Connie Salgado-Sanchez from the Department of Health Services were in attendance to support the proposal. Peter Espinoza, Vanessa Martin, and Danielle Urbina presented and spoke on the project.

The grant would be used to offer contracted trainings to Community Health Workers in the Department's Reentry Intensive Case Management Services (RICMS) Program. A PowerPoint presentation accompanied the Department's remarks.

Susan Linschoten reported the Committee provided the following questions and recommendations to the Department: 1) explain why the RICMS funding stream ends; 2) remove vendor name or research organization; 3) spell out or avoid acronyms; 4) add a PowerPoint slide to show the distinction between Job Based Jail Center (JBJC) program vs. this project; 5) explain efforts to secure other funding sources; 6) focus the presentation on the training program and how it will move forward from in-person training to virtual due to the pandemic; 7) explain why funding with Whole Person Care is ending; and 8) emphasize that the Office of Diversion and Reentry (ODR) does not provide direct services, but contract with community-based organizations that will provide the services.

After discussion and questions, Commissioner Wright made a motion to approve a \$250,000 grant, seconded by Commissioner Penichet.

The motion was approved by the following vote (taken by roll call):

Ayes: Commissioners Bacharach, Butler, Gibson, Gutierrez, Landres, McIntyre, Penichet and Will
Nos: None
Abstain: None
Absent: Commissioner Harris left the meeting and did not vote

Commissioner Butler will present the project at the Quality and Productivity Commission meeting on Monday, September 21, 2020.

DISCUSSION AND MATTERS NOT ON THE POSTED AGENDA (TO BE PRESENTED AND PLACED ON A FUTURE AGENDA)

None

ADJOURNMENT

Commissioner Landres adjourned the meeting at 12:34 p.m. The next PIB meeting will be on Monday, November 16, 2020 at 10:00 a.m.