

**COUNTY OF LOS ANGELES
QUALITY AND PRODUCTIVITY COMMISSION**



Administrative Policy Manual

Policy No.: 9.0

Approved: April 19, 2004

Distribution: Commissioners

SUBJECT: NOMINATING COMMITTEE CHARTER

PURPOSE: To establish the Membership, Role, Responsibilities and Procedures of the Nominating Committee.

CHARTER: The role of the Nominating Committee is to annually select nominees for Commission offices. The Committee recommends a slate of officers for consideration and approval at the November Commission meeting.

MEMBERSHIP: Prior to September 1, the Commission Chair appoints the Chair of the Nominating Committee and may appoint an additional Commissioner as an Advisor. The Nominating Committee Chair appoints two to four additional Commissioners. If possible, at least two should be past Commission Chairs.

RESPONSIBILITIES:

1. Present a slate of officers to the Commission annually.
2. Adhere to the two-year term limit for the Chair, with the provision that the limit could be waived in each succeeding year by a 60 percent majority vote of the Commission.