

**MINUTES OF THE MEETING OF
August 5, 2019
PRODUCTIVITY INVESTMENT BOARD**

500 West Temple Street
Room 372
Los Angeles, CA 90012

PIB Members Present

Jacki Bacharach, Chair
Viggo Butler
Rodney Gibson
Evelyn Gutierrez
Nancy Harris

PIB Members Absent

Shawn Landres
Will Wright
Jeffrey Penichet

PIB Advisory Committee

Susan Linschoten, Chair

CALL TO ORDER

Commissioner Bacharach called the Productivity Investment Board (PIB) meeting to order at 10:00 a.m.

APPROVAL OF FEBRUARY 25, 2019 MINUTES

Commissioner Harris moved to approve the minutes of May 20, 2019, seconded by Commissioner Gibson. The minutes were unanimously approved.

**PRODUCTIVITY INVESTMENT FUND (PIF) PROPOSALS
(FISCAL YEAR 2019-2020, 1st QUARTER)**

Commissioner Bacharach reported that seven proposals are before the Productivity Investment Board (PIB) for approval.

20.1 – Human Resources, for *County Training Modernization Project*, \$225,000 Grant.

Lisa Garrett, Tina Curry, David Miller, Paul Canning, Elyson Raudez, Murtaza Masood, Roozan Zarifian, and Stanley Yen from the Department of Human Resources were in attendance to support the proposal. Lisa Garrett, David Miller, Paul Canning, Tina Curry, and Jim Johnson presented and spoke on the project.



**County of Los Angeles
Quality and Productivity
Commission**

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Laura Perez

Program Support

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effective and caring service”***

The grant would be used to fund the County's Training Modernization Project to overhaul and update the Department's library of online trainings. The County requires up to 21 hours of mandated online trainings. The Department will also utilize the funding to develop staff with the skills to update existing trainings and build new curriculum, purchase a new customized Sexual Harassment Prevention Training to satisfy new state requirements, and acquire an additional server to enable remote access of the training using mobile devices. A PowerPoint presentation accompanied the Department's remarks.

Susan Linschoten, Chair of the Productivity Investment Board Advisory Committee (Committee), reported that the Committee recommended the following: 1) update the withdrawal schedule – it does not match the implementation plan; 2) explain the potential attrition of employees trained to update the system; and 3) explain the cost associated with a larger overhaul, and cite the most critical problems with the existing system. The Committee recommended a \$225,000 grant.

After discussion, the proposal was tabled for further discussion.

20.2 – Human Resources, for *LinkedIn Talent Insights License*, \$25,000 Grant.

Lisa Garrett, Tina Curry, David Miller, Paul Canning, Elyson Raudez, Murtaza Masood, Roozan Zarifian, and Stanley Yen from the Department of Human Resources were in attendance to support the proposal. Lisa Garrett, Murtaza Masood, and Elyson Raudez presented and spoke on the project. The grant would be used to fund the purchase of a LinkedIn data analytic capability, *Talent Insights*. This would enable the Department to secure a *Talent Insights* license agreement with LinkedIn for twelve months. The application will enable the Department's Executive Recruitment staff the ability to access real-time data and insights on talent pools and companies of interests. The unique data sets will allow the County to use the information to make critical decisions in its recruitment efforts. A PowerPoint presentation accompanied the Department's remarks.

Susan Linschoten reported the Committee recommended the following: 1) the Department address loan versus grant; 2) explain why the amount was not included in the budget; 3) expand the definition of the Executive Recruitment's (hard to recruit certain positions); 4) emphasize the number of applications the Department receives as well as the percentage of unqualified candidates; and 5) discuss how the licenses will be sustained after the initial pilot period has ended. The Committee recommended a \$25,000 loan.

Commissioner Bacharach brought the projects back to the table for discussion and the following decisions were made:

20.1 – Human Resources, for *County Training Modernization Project*, \$225,000 Grant.

Commissioner Harris made a motion to approve a \$225,000 grant, seconded by Commissioner Gibson.

After discussion, the motion was unanimously approved.

Commissioner Butler will present the project at the Quality and Productivity Commission meeting on Monday, August 26, 2019.

20.2 – Human Resources, for *LinkedIn Talent Insights License*, \$25,000 Grant.

Commissioner Gibson made a motion to approve a \$25,000 loan, instead of a \$25,000 grant, seconded by Commissioner Butler.

The motion failed to carry by the following vote:

Ayes: Commissioners Butler and Gibson
No's: Commissioners Bacharach, Gutierrez, and Harris
Abstained: None

Commissioner Gutierrez made a motion to approve a \$25,000 grant, seconded by Commissioner Harris.

The motion was approved by the following vote:

Ayes: Commissioners Bacharach, Butler, Gutierrez, and Harris
No's: Commissioner Gibson
Abstained: None

Commissioner Harris will present the project at the Quality and Productivity Commission meeting on Monday, August 26, 2019.

20.3 – Public Health, for *Exide Area Lead Paint Remediation Evaluation*, \$200,000 Grant.

Cindy Harding, Janet Scully, and Catherine Mak from the Department of Public Health were in attendance to support the proposal. Cindy Harding and Janet Scully presented and spoke on the proposal. The grant would be used to fund a consultant to evaluate the Exide Area Lead Paint Remediation Program. The consultant will assess existing program activities to identify areas for quality improvement. This would allow the Department to evaluate efficiencies and challenges of current efforts and incorporate lessons learned into future lead paint remediation programs. A PowerPoint presentation accompanied the Department's remarks.

Susan Linschoten reported that the Committee recommended the following: 1) the Department need to verify if the anticipated settlement will allow the payment of the

consultant/evaluation; 2) update the withdrawal schedule – it does not match the implementation plan; 3) address potential monetary support from the 1st Supervisorial District; 4) determine if MHSA funding can cover cost for the *Promotores*, and; 5) mention that a consultant had already been identified, but the \$5.2 million received from HUD could not be used for a consultant/evaluation on this project. The Committee recommended a \$200,000 loan.

After discussion, Commissioner Butler made a motion to approve a \$200,000 loan, seconded by Commissioner Gutierrez. The motion was unanimously approved.

Commissioner Gibson will present the project at the Quality and Productivity Commission meeting on Monday, August 26, 2019.

20.4 – Parks and Recreation, for *Mobile Recreation: Play for All*, \$159,175 Grant

John Wicker, Norma Garcia, Mika Yamamoto, Andrea Vona, and Elizabeth Mendez from the Department of Parks and Recreation were in attendance to support the proposal. John Wicker, Norma Garcia, Mika Yamamoto, and Andrea Vona presented and spoke on the proposal. The grant would be used to launch a mobile recreation pilot project offering year-round recreational services to communities that currently are not served by recreational programs. The mobile recreation project utilizes parking lots, commercial space, and other venues to creatively transform idle space into park-like environments offering fitness fun, arts, culture and sports programming. A PowerPoint presentation accompanied the Department's remarks.

Susan Linschoten reported that the Committee recommended the following: 1) mention how the program will be promoted (e.g., flyers, schools, organizations, social media, etc.); 2) explain why Measure A money cannot be used for this project; 3) be ready to answer the mobile vehicle issue; 4) update the withdrawal schedule – it does not match the implementation plan; and 5) highlight any in-kind contributions and collaboration with County departments. The Committee recommended a \$159,175 grant.

After discussion, Commissioner Gutierrez made a motion to approve a \$159,175 grant, seconded by Commissioner Butler. Commissioner Bacharach amended the motion to request that the Department consider a vehicle as close to zero-emission, as possible, and inclusion of the Commission's logo on the vehicle. Commissioner Gutierrez seconded the amendment. The amended motion was unanimously approved.

Commissioner Gutierrez will present the project at the Quality and Productivity Commission meeting on Monday, August 26, 2019.

20.6 – Sheriff, for *Infrastructure for Electric Vehicle Charging Stations*, \$125,000 Loan

Glen Joe, David Culver, Greg Nelson, Adrienne Ferree, John Carrillo, Sergio Valdez, and Diane Quarker from the Sheriff's Department and Richard Teebay from the Internal Services Department were in attendance to support the proposal. Glen Joe, Adrienne Ferree, Greg Nelson, and John Carrillo presented and spoke on the proposal. The loan would be used to install the preliminary electric vehicle charging infrastructure necessary to transition the Department's fleet into clean/electric vehicles. The loan will be used to purchase infrastructure material (e.g., conduit, charger pedestals or wall mounting frames, upgrades to electrical panels, signage, etc.), which will be reimbursed from the Mobile Source Air Pollution Reduction Review Committee grant through the Internal Services Department. A PowerPoint presentation accompanied the Department's remarks.

Susan Linschoten reported that the Committee recommended the following: 1) prepare a PowerPoint presentation for the PIB meeting; 2) update the withdrawal schedule – it does not match the implementation plan; 3) remove Mercedes Benz reference from the proposal; and 4) cite the materials covered by the loan. The Committee recommended a \$125,000 loan.

After discussion, Commissioner Gibson made a motion to approve a loan in the amount of \$125,000, seconded by Commissioner Harris. The motion was unanimously approved.

Commissioner Harris will present the project at the Quality and Productivity Commission meeting on Monday, August 26, 2019.

20.7 – Sheriff, for *Pitchess Detention Center-Laundry Water Recycling*, \$1,205,000 Grant

Glen Joe, David Culver, Greg Nelson, Adrienne Ferree, John Carrillo, Sergio Valdez, and Diane Quarker from the Sheriff's Department and Richard Teebay from the Internal Services Department were in attendance to support the proposal. Glen Joe, Adrienne Ferree, David Culver, Greg Nelson, and John Carrillo presented and spoke on the proposal. The grant would be used to purchase, design and install a water recycling system for the Pitchess Detention Center laundry operations. The recycling system is expected to reduce eleven million gallons of fresh water use yearly. The proposal is based on data and information from the State Prison laundry recycling system. A PowerPoint presentation accompanied the Department's remarks.

Susan Linschoten reported that the Committee recommended the following: 1) be prepared to answer loan versus grant; 2) explain the variance of \$660,000 (original proposal) and the \$1,205,000 (current proposal); 3) explain major differences (system and cost) between the first and second project; 4) explain the efficiencies the new system will create, emphasize water savings; 5) update the withdrawal schedule – it does not match the implementation plan; and 6) state the role of the State in coming up

with the proposed costs. The Committee recommended a \$602,500 loan and \$602,500 grant.

After discussion, Commissioner Gibson made a motion to approve a loan in the amount of \$602,500 and a grant in the amount of \$602,500. Furthermore, he requests that at the full Commission meeting, the Department discuss the notion of a full loan and whether considerations have been made to work with other County departments (e.g., Department of Health Services hospitals, etc.) with laundry needs. The motion was seconded by Commissioner Butler.

The motion was approved by the following vote:

Ayes: Commissioners Bacharach, Butler, Gibson and Harris

No's: Commissioner Gutierrez

Abstained: None

Commissioner Harris will present the project at the Quality and Productivity Commission meeting on Monday, August 26, 2019.

20.8 – Museum of Art, for *Relocation of the Balch Art Research Library*, \$625,000 Grant

Nancy Thomas, Zoe Kahr, Catherine Massey, and Ann Rowland from the Los Angeles County Museum of Art were in attendance to support the proposal. Nancy Thomas, Zoe Kahr, Catherine Massey, and Ann Rowland presented and spoke on the proposal. The grant would be used to support the relocation and renovation of the Balch Art Research Library, including the purchase of new compact storage systems, which will replace inoperable and unsafe equipment. This will enhance the efficiency and public accessibility of the only comprehensive art library in Los Angeles open to the general public. A PowerPoint presentation accompanied the Department's remarks.

Susan Linschoten reported that the Committee recommended the following: 1) discuss the possibility of an increased operational budget from the County; 2) provide more information on the project and how the money will be used and why; 3) discuss any cost savings with merging the libraries; 4) mention that the current shelves are too heavy for the building; 5) explain what necessitated the need for the request; 6) mention outside storage costs; 7) discuss consequence and additional costs incurred if PIF funding is not approved; and 8) emphasize the amount covered by the Department for the move. The Committee had no recommendation.

After discussion, Commissioner Harris made a motion to approve a grant in the amount of \$625,000, seconded by Commissioner Gibson.

The motion was approved by the following vote:

Ayes: Commissioners Bacharach, Gibson and Harris
No's: Commissioners Butler and Gutierrez
Abstained: None

Commissioner Gibson will present the project at the Quality and Productivity Commission meeting on Monday, August 26, 2019.

FUND BALANCE REPORT

Commissioner Bacharach reported that as of today's meeting, there is a fund balance in the amount of \$6,274,793.

DISCUSSION AND MATTERS NOT ON THE POSTED AGENDA (TO BE PRESENTED AND PLACED ON A FUTURE AGENDA)

None

PUBLIC COMMENT

None

ADJOURNMENT

Commissioner Bacharach adjourned the meeting at 1:32 p.m. The next PIB meeting will be on Monday, November 18, 2019.