

**MINUTES OF THE MEETING OF
February 12, 2018
PRODUCTIVITY INVESTMENT BOARD**

500 West Temple Street
Room 743
Los Angeles, CA 90012

PIB Members Present

Rodney Gibson, Chair
Viggo Butler
Nancy Harris
Jot Hollenbeck
Shawn Landres
Jeffrey Penichet
Will Wright

PIB Members Absent

Jacki Bacharach

PIB Advisory Committee

Susan Linschoten, Chair
Arman Depanion, Co-Chair

CALL TO ORDER

Commissioner Gibson called the Productivity Investment Board (PIB) meeting to order at 10:05 a.m.

APPROVAL OF MINUTES

Commissioner Penichet moved to approve the minutes of November 13, 2017, seconded by Commissioner Wright. The minutes were unanimously approved.

FUND BALANCE REPORT

Commissioner Gibson reported the following:

- Hoping to get the notice that the newest allocation from the Board in the amount of \$3.25 million is transferred to the PIF Account.
- \$500,000 was set aside for the special Challenge dealing with performance measurements and metrics.
- The current fund balance is \$391,076 and is available today. The proposal before the PIB today is for \$450,000. The Commission is not in a position to allocate their full funding. The PIB can approve today's project, but only appropriate 1st quarter expenditures. Once additional funding is allocated,



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Program Manager

Laura Perez

Program Support

Tammy Johnson



the full amount can be approved at the March 12, 2018 Commission meeting.

- Commissioner Landres reported that the PIB can make any recommendations and the full commission would decide how to handle future allocations.

PRODUCTIVITY INVESTMENT FUND (PIF) PROPOSALS (FISCAL YEAR 2017-2018, 3rd QUARTER)

Commissioner Gibson reported that one project is before the PIB for approval.

18.11 – Internal Services Department, LA County Social Carpooling and Nano-Transit Pilot Program, \$450,000 Grant.

Selweyn Hollins, Administrative Deputy, Neal Mok, Management Assistant and Diane Quarker, Productivity Manager presented and spoke on the project. The County of Los Angeles employs more than 100,000 individuals who rely on transportation to commute to and from work. On a daily basis, a substantial number of these employees also travel throughout the County for business purposes. Many utilize a County fleet vehicle or their personal vehicle with mileage reimbursements. ISD proposes to develop and pilot test a technology-based program that enables convenient and effective social carpooling and nano-transit services. The program will be a closed system that is only accessible to County employees. An app will allow employees to voluntarily opt-in for carpooling opportunities as needed for intra-day business trips. The program will also offer incentives to further promote ridesharing for both intra-day business trips and commutes to and from work. A PowerPoint presentation accompanied remarks.

Susan Linschoten, Chair, Productivity Investment Fund Advisory Committee (Committee), reported that the Committee recommended the Department revise and resubmit the proposal in April. The Committee further recommended that they partner with the Department of Human Resources, Workplace Programs, not limit the focus on the County fleet, and capture data from specific areas such as the Hall of Administration, Eastern Avenue and the Department of Public Works to get a tighter scope. Also, that they drop the Nano-Transit aspect for now, revise the timeline, and get a clear definition of potential source of savings. The department made all the changes and revised the proposal they are presenting today.

After discussion and questions, Commissioner Butler made a motion to introduce a system to better manage the transportation of workers. The department should continue its research to options including the app WAZE, which has a government division who partners with all governments for assistance of apps for free. The department should speak with various agencies and other app makers with various ways to implement this system either at no or lower costs. Also, integrate multiple transit systems into the options and recommend they research the use of secondary transportation systems to offset fleet vehicle cost.

The motion was seconded by Commissioner Wright. After discussion, the motion failed to carry by the following vote:

Aye's: Commissioner Butler
No's: Commissioners Gibson, Harris, Hollenbeck, Landres, Penichet and Wright
Abstain: None

After further discussion and questions, Commissioner Landres made a motion to recommend the proposal be referred back to the Department with encouragement that that the questions and comments made today be incorporated in their proposal. The motion was seconded by Commissioner Harris and unanimously approved.

DISCUSSION AND MATTERS NOT ON THE POSTED AGENDA (TO BE PRESENTED AND PLACED ON A FUTURE AGENDA)

Commissioner Landres provided a Performance Measurement update. Additional information is available if any Commissioner is interested.

PUBLIC COMMENT

None

ADJOURNMENT

On motion by Commissioner Hollenbeck, seconded by Commissioner Landres the meeting adjourned at 11:28 a.m. The next PIB meeting will be May 7, 2018.